

Navigating Garfield County Community Development Resources

- Community Development On-line Filing Cabinet
- Land Explorer GIS Maps

Accessing Community Development's On-line Filing Cabinet

1. Log onto the Garfield County website (www.garfield-county.com)
2. Using the drop-down box in the right hand corner of the page, locate and select the Community Development Dept. option.
3. On the left side under the word ***Pages***, select the option called File Cabinet.
4. Click on the third option down in the center of the page called *Community Development Records Quick Search*
5. Determine the best searching option for your needs at the time i.e. Applicant/Owner (at time permit was issued), Parcel Number, Address (all county roads will need to be listed as **CR** when the address is typed in), Project Name, or Specific Permit Number.
6. After you have determined and entered the best searching option, press the blue *Search button*.

Navigating Garfield County Land Explorer Maps

Finding Associated Files on a Parcel of Land:

1. Log onto the Garfield County website (www.garfield-county.com)
2. Using the drop-down box in the right hand corner of the page, locate and select the Geographic Information Systems option.
3. Locate and Select the Land Explorer map on the GIS page.
4. Press *I Agree* when the County Disclaimer comes up.
5. Determine the best searching option for your needs at the time i.e. Owner, Parcel Number, or Address (all county roads will need to be listed as **CR** when the address is typed in).
6. After you have determined and entered the best searching option, press the gray *Search button*.
7. Once a parcel has been located it will be highlighted in *Red*.
8. A results box will pop up to the right of the screen. From here you can click “Files” to locate *ANY* building or planning documents associated with the selected parcel of land.

Determining the Correct Zoning on a Parcel of Land:

1. Log onto the Garfield County website (www.garfield-county.com)
2. Using the drop down box in the right hand corner of the page, locate and select the Geographic Information Systems option.
3. Locate and Select the Land Explorer map on the GIS page.
4. Press *I Agree* when the County Disclaimer comes up.
5. Determine the best searching option for your needs at the time i.e. Owner, Parcel Number, or Address (all county roads will need to be listed as **CR** when the address is typed in).
6. After you have determined and entered the best searching option, press the gray *Search* button.
7. Once a parcel has been located it will be highlighted in *Red*.
8. On the left hand side of the screen, there will be several gray drop down bars. Locate the drop down bar labeled *Layers*. Check the box that is labeled *Zoning*.
9. The map will then become colored, each Zone District will be represented by a different color. (To view the legend and change the Opacity of the colors on the map, click on the gray arrow to the right of the word *Zoning*. A Zoning legend will drop down with two viewable tabs. The tab to the right labeled *Opacity* will produce an active sliding scale to increase or decrease the Opacity of the colors on the map.)
10. To have each parcel labeled with the correct zoning choose the gray drop down bar labeled *Layers*. If the box next to the word *Labels* has not been checked already, go ahead and do so. Then click on the gray arrow to the right of the word *Labels*, and check the box labeled *Zoning*. Individual parcels on the map will then be labeled with the correct zoning.