



195 W. 14th Street
 Rifle, CO 81650
 P 970.625.5200
 F 970.625.4804

2014 Blake Avenue
 Glenwood Springs, CO 81601
 P 970.945.6614
 F 970.947.0155

2019 Event Coordinator Plan Review

Please submit this application to Garfield County Public Health **at least 30 days prior** to the event or you will be assessed a late fee of \$50.00.

Please complete the following information:	
Event Name	Location
Date(s) and time(s) the event is taking place	
Expected attendance	Number of food vendors
Event coordinator name	Phone
E-mail	
Contact person and phone during the event (if different from above)	

Please check which of following will be provided:

Vendor services

- Vendors have access to potable water tap(s) on site
- There will be liquid waste collection tanks on site
- Vendors have access to electricity on site
- Generators will be provided for vendor use
- Vendors may bring their own generators
- Ice will be available on site

Hygiene Facilities

- Toilets in permanently plumbed public restrooms. How many? _____
- Portable toilets. How many? _____
- Handwashing sinks in permanently plumbed public restrooms. How many? _____
- Portable handwashing stations. How many? _____

Other

- Petting zoo
- Bar/alcohol, please provide contact: _____
- Carnival, please provide contact if carnival is providing food: _____
- Tattoo/piercing booth
- Swimming pool

Please submit a map of the event site that includes the location the anything that was checked in the section above, trash can/dumpster location(s), food booths, and at least one point of reference, such as a road.

