



Community Development Department  
 108 8<sup>th</sup> Street, Suite 401  
 Glenwood Springs, CO 81601  
 (970) 945-8212  
[www.garfield-county.com](http://www.garfield-county.com)

# BUILDING PERMIT APPLICATION

TYPE OF CONSTRUCTION	
<input type="checkbox"/> Commercial/Multi-Family	<input type="checkbox"/> Demolition
<input type="checkbox"/> Manufactured Home (Single or Multi-Level)	
<input type="checkbox"/> Residential (SF, Duplex or Townhome)	<input type="checkbox"/> Reroof

INVOLVED PARTIES
<b>Property Owner:</b> _____ <b>Phone:</b> (____) _____ <b>Mailing Address:</b> _____ <b>Email Address:</b> _____
<b>Contractor:</b> _____ <b>Phone:</b> (____) _____ <b>Mailing Address:</b> _____ <b>Email Address:</b> _____
<b>Architect:</b> _____ <b>Phone:</b> (____) _____ <b>Mailing Address:</b> _____ <b>Email Address:</b> _____
<b>Engineer:</b> _____ <b>Phone:</b> (____) _____ <b>Mailing Address:</b> _____ <b>Email Address:</b> _____
<b>Manufactured Home Installer:</b> _____ <b>Phone:</b> (____) _____ <b>Mailing Address:</b> _____ <b>Email Address:</b> _____

PROJECT DETAILS						
<b>Describe Work:</b> _____ _____						
<b>Job Address:</b> _____						
<b>Assessor's Parcel Number:</b> _____						
<b>Sub.</b> _____ <b>Lot</b> _____ <b>Block</b> _____						
<b>Owner's Valuation of Work:</b> \$ _____ <b>Property Size (Sq. Ft. or Acres):</b> _____						
<b>Sq. Ft. of Building:</b> _____ <b>Height:</b> _____ <b># of Floors:</b> _____						
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%;"><b>Class of Work:</b></td> <td style="width: 15%;"><input type="checkbox"/> New</td> <td style="width: 15%;"><input type="checkbox"/> Alteration</td> <td style="width: 15%;"><input type="checkbox"/> Addition</td> <td style="width: 15%;"><input type="checkbox"/> Repair</td> <td style="width: 15%;"><input type="checkbox"/> Move/Relocation</td> </tr> </table>	<b>Class of Work:</b>	<input type="checkbox"/> New	<input type="checkbox"/> Alteration	<input type="checkbox"/> Addition	<input type="checkbox"/> Repair	<input type="checkbox"/> Move/Relocation
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PROJECT DETAILS CONTINUED				
Septic:	<input type="checkbox"/> OWTS		<input type="checkbox"/> Community	
Type of Heat:	<input type="checkbox"/> Natural Gas	<input type="checkbox"/> Propane	<input type="checkbox"/> Electric	<input type="checkbox"/> Other
Driveway Permit:	<input type="checkbox"/> Exempt		<input type="checkbox"/> Permit #: _____	

**NOTICE**

**Authority.** This application for a Building Permit must be signed by the Owner of the property, described above, or an authorized agent. If the signature below is not that of the Owner, a separate letter of authority, signed by the Owner, must be provided with this Application.

**Legal Access.** A Building Permit cannot be issued without proof of legal and adequate access to the property for purposes of inspections by the Building Division.

**Other Permits.** Multiple separate permits may be required: (1) State Electrical Permit, (2) County OWTS Permit, (3) another permit required for use on the property identified above, e.g. State or County Highway/ Road Access or a State Wastewater Discharge Permit.

**Void Permit.** A Building Permit becomes null and void if the work authorized is not commenced within 180 days of the date of issuance and if work is suspended or abandoned for a period of 180 days after commencement.

**CERTIFICATION**

I hereby certify that I have read this Application and that the information contained above is true and correct. I understand that the Building Division accepts the Application, along with the plans and specifications and other data submitted by me or on my behalf (submittals), based upon my certification as to accuracy. Assuming completeness of the submittals and approval of this Application, a Building Permit will be issued granting permission to me, as Owner, to construct the structure(s) and facilities detailed on the submittals reviewed by the Building Division. In consideration of the issuance of the Building Permit, I agree that I and my agents will comply with provisions of any federal, state or local law regulating the work and the Garfield County Building Code, OWTS regulations and applicable land use regulations (County Regulation(s)). I acknowledge that the Building Permit may be suspended or revoked, upon notice from the County, if the location, construction or use of the structure(s) and facility(ies), described above, are not in compliance with County Regulation(s) or any other applicable law.

I hereby grant permission to the Building Division to enter the property, described above, to inspect the work. I further acknowledge that the issuance of the Building Permit does not prevent the Building Official from: (1) requiring the correction of errors in the submittals, if any, discovered after issuance; or (2) stopping construction or use of the structure(s) or facility(ies) if such is in violation of County Regulation(s) or any other applicable law. Review of this Application, including submittals, and inspections of the work by the Building Division do not constitute an acceptance of responsibility or liability by the County of errors, omissions or discrepancies. As the Owner, I acknowledge that responsibility for compliance with federal, state and local laws and County Regulations rest with me and my authorized agents, including without limitation my architect designer, engineer and/ or builder.

**I hereby acknowledge that I have read and understand the Notice and Certification above, as well as, have provided the required information which is correct and accurate to the best of my knowledge.**

\_\_\_\_\_ Date

**Property Owner Print and Sign**

OFFICIAL USE ONLY				
Special Conditions:				
Adjusted Valuation:	Plan Check Fee:	Permit Fee:	Manu home Fee:	Misc Fees:
Total Fees:	Fees Paid:	Balance Due:	BP No:	OWTS No:
Setbacks:	OCC Group:	Const Type:	Zoning:	
BUILDING / PLANNING DIVISION : _____				
Signed Approval			Date	